



**Kenya Revenue Authority**

**KENYA REVENUE AUTHORITY  
DOMESTIC TAXES DEPARTMENT  
TAX DEDUCTION CARD YEAR 2018**

**APPENDIX 2A**

Employers Name.....

Employer's PIN

Employee's Main Name.....

Employee's Other Names.....

Employee's PIN

MONTH	Basic Salary	Benefits Non Cash	Value of Quarters	Total Gross Pay	Defined Contribution Retirement Scheme			Owner-Occupied Interest	Retirement Contribution & Owner Occupied Interest	Chargeable Pay	Tax Charged	Personal Relief	Insurance Relief	PAYE Tax (J-K)
	Kshs.	Kshs.	Kshs.	Kshs.	Kshs.			Kshs.		Kshs.	Kshs.	Kshs.	Kshs.	Kshs.
	A	B	C	D	E			F	G	H	J	K		L
					E1 30% of A	E2 Actual	E3 Fixed	Amount of Interest	The lowest of E added to F			Total Kshs.		
January														
February														
March														
April														
May														
June														
July														
August														
September														
October														
November														
December														
<b>Totals</b>														

**TOTAL TAX (COLL.) Kshs.**

To be completed by Employer at end of year

**TOTAL CHARGEABLE PAY (COL. H) Kshs.**

**IMPORTANT**

- Use P9A (a) For all liable employees and where director/employee received Benefits in addition to cash emoluments.  
(b) Where an employee is eligible to deduction on owner occupier interest.
- (a) Deductible interest in respect of any month must not exceed Kshs. 12,500/=

b) Attach

- Photostat copy of interest certificate and statement of account from the Financial Institution.
- The DECLARATION duly signed by the employee.